

MELVILLE HIGH INTERNATIONAL STUDENT CONTRACT

The student agrees:

1. To provide written evidence prior to enrolment which shows that they have a good study record and are of good character.
2. To have a representative of Melville High School appointed as their agent.
3. That they will not own or operate a motor vehicle while attending Melville High School.
4. That they will abide by Melville High School rules and New Zealand laws.
5. To pay in advance all costs covering the time of study as indicated on the “Offer”
6. To abide by the refund policy as outlined in the Melville High School International Student Information.
7. To live in a homestay approved by Melville High School.

The School agrees:

1. To provide an approved homestay.
2. To provide a high quality academic programme plus language support and tuition where needed as required by the student.
3. Administer school and homestay fees and make other financial arrangements as negotiated with parents.
4. To provide suitably trained and experienced staff.
5. To provide a suitable guidance and support network.
6. To report regularly to parents using the school reporting system and provide homestay reports.
7. To appoint a representative of Melville High School as a contact for the student.

NOTE: Legal guardianship remains with the parents. In cases of gross misconduct by the student the ‘Offer of a Place’ may be revoked. In this situation the parents would be contacted to discuss interim arrangements. All correspondence will be translated into the parents’ native language if required.

Signature: _____

(Parent/Guardian)

Signature: _____

(School)

Date: _____

Date: _____