

16 August 2016

Parents/Caregivers

**WORKING BEE:
THIS SATURDAY 20 AUGUST
8:30am — Noon
MORNING TEA PROVIDED**

Our Board of Trustees are organising this Working Bee to remove existing canna lilies, in preparation for planting a hedge along our eastern fence line from the entrance and up past the staff car park.

Could you please bring spades and shovels. There will be other tasks to be undertaken too.

If you require any further information please contact the school office on Phone 843 4529.

HEI AWHINA HEI MAHI



To Serve and To Work

**MELVILLE
HIGH SCHOOL**



**SENIOR ASSESSMENT WEEK:
22 – 26 AUGUST**

During this week students must wear their correct school uniform.

On Wednesday 24 August School will finish at 3.15 p.m. for all students.

Please refer to the back page of this broadsheet for the full assessment timetable.

**TEACHER ONLY DAY:
2 SEPTEMBER**

On Friday 2 September we will be holding a Teacher Only Day to enable our staff to undertake professional development on the Academic Conference process.

There will be no school for students on this day.

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Private Bag 3107
Hamilton
New Zealand
Tel: 07 843 4529
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e-mail:
principal@melville-
high.school.nz

**PRINCIPAL:
CLIVE HAMILL**

INAUGURAL ACADEMIC COUNSELLING CONFERENCE: FOR YEAR 11 - YEAR 13 STUDENTS ON WEDNESDAY 21 SEPTEMBER

There will be no school for the Year 9 and Year 10 students on Wednesday 21 September. Year 11- Year 13 students will only be at school during their interview times.

This year the school has piloted a new programme to raise academic achievement called Academic Counselling. This programme is a partnership between the teacher, student and parent's/caregiver's, with a key focus on raising the overall achievement of each child in our school community.



The programme involves every Year 11-13 student developing goals and academic targets during their weekly academic counselling period (Wednesday Period 3). Each student will be interviewed regularly during the year by their academic counselling teacher, to help develop and monitor their goals and academic targets.

Part of this programme involves strengthening the partnership and improving communication between home and school. An important aspect of this is the **20 minute parent-teacher-student conference**.

We will be holding the conferences on **21 September 2016 in the School Hall**. We request that **ALL** parent's/caregiver's, and their son or daughter, take part in this important meeting about their child's academic plans and progress. There will be a crèche available throughout the day.

An individual letter will be posted to you this week. This will explain the process in more detail and will include how to book your interview time. Please read it carefully. A letter for your employer will also be included with this letter. Your child's academic counsellor and/or tutor teacher will also be contacting you to confirm your interview time. We look forward to meeting with you and your child.

Please let the school reception know [phone 843 4529] if you have not received your letter.

Counselling

academic

CONFERENCE

NOTIFICATION OF PAID UNION MEETING: MONDAY 12 SEPTEMBER

The school has just received notification that the Teaching and Support staff who are members of the PPTA and NZEI will be holding a Paid Union Meeting on **Monday 12 September 2016 between 9.00 a.m. and 11.00 a.m.**

The purpose of this meeting is to inform staff of the key proposals in the Government's Funding Review, and to determine a response.

As we are unable to provide a normal programme of instruction I am requesting that parents and whanau keep their children home on this day. There will be limited supervision available at school.

MELVILLE HIGH SCHOOL BALL: SATURDAY 10 SEPTEMBER

Our School Ball this year is being held at *The Verandah*, Hamilton Lake. This is open to Year 11 - Year 13 students who have a minimum 85% attendance rate and have paid their school fees - or there is evidence of an established payment plan for these fees.

The doors will open at 7.00 p.m. and all approved students are expected to be inside the venue by 7.30 p.m. If students are not at the venue by 7.30 p.m. their parents/caregivers will be rung. All bags / coats will be collected and held in a Service Room. The cost of the Ball this year is \$70 or \$140 a double with an outside partner, this includes supper.

Normal school rules will apply, i.e. no smoking and if students are suspected of being under the influence or possessing drugs or alcohol they will be tested and escorted from the premises and face serious discipline action from the school. Traditionally the Ball has been a tremendous success and we wish to keep it that way.

Melville High School
EXAMINATION TIMETABLE - 2016

Time	<i>Monday 22 Aug.</i>	<i>Time</i>	<i>Tuesday 23 Aug.</i>	<i>Time</i>	<i>Wednes. 24 Aug.</i>	<i>Time</i>	<i>Thursday 25 Aug.</i>	<i>Time</i>	<i>Friday 26 Aug.</i>	<i>Time</i>
8.40am – 11.40am	<i>ENG 101</i>	3	<i>MAT 101</i>	2	<i>SCI 101</i>	2	<i>SCI 102</i>	2	<i>MUS 101</i>	1
	<i>ENG 102</i>	2	<i>WOD 101</i>	2	<i>SPO 101</i>	3	<i>ENG 102</i>	2	<i>ECO 101</i>	3
	<i>CHE 201</i>	2	<i>DTE 101</i>	2	<i>TOI 101/201/301</i>	2	<i>FAB 101/ FAB 201</i>	2	<i>SCI 202</i>	2
	<i>GTW 201</i>	2	<i>HIS 201</i>	3	<i>DVC 201/DVC 301</i>	2	<i>FOD 101</i>	2	<i>APH 201</i>	2
	<i>SPO201</i>	3	<i>FOD 201</i>	2	<i>ECE 201</i>	2	<i>MAT 201</i>	2	<i>GEO 301</i>	2
	<i>BIO 301</i>	2	<i>MED 201</i>	2	<i>GTW 201</i>	2	<i>MET 201</i>	2	<i>MAC 301</i>	2
	<i>HMT 301</i>	2	<i>ENG 301</i>	3	<i>CHE 301</i>	2	<i>DTE 201/ DTE 301</i>	2	<i>GTW 301</i>	2
	<i>FOD 301</i>	2	<i>PEA 301</i>	3	<i>HIS 301</i>	2	<i>PHY 301</i>	2		
							<i>MED 301</i>	2		
11.40am – 12.30pm										
1.15pm – 4.15	<i>DRA 101</i>	2	<i>HIS 101</i>	3	<i>GEO 101</i>	3	<i>MAI 102</i>	2	<i>CHE 201</i>	2
	<i>PEA 101</i>	2	<i>APH 101</i>	2	<i>ACC 101</i>	1	<i>DVC 101</i>	2		
	<i>MAO 101/201/301</i>	3	<i>ARP 101</i>	2	<i>MET 101</i>	2	<i>ENG 201</i>	3		
	<i>GEO 201</i>	3	<i>BIO 201</i>	2	<i>ECO 201</i>	2	<i>ENG 202</i>	1		
	<i>ENG 202</i>	2	<i>TOU 201</i>	2	<i>PHY 201</i>	2	<i>BUS 201</i>	2		
	<i>WOD 201</i>	2	<i>MAI 202</i>	2	<i>PEA 201</i>	3	<i>ARP 201</i>	2		
	<i>ACC201/ ACC 301</i>	1	<i>MUS 201</i>	1	<i>APH 201</i>	2	<i>ART 301</i>	2		
	<i>ECE 301</i>	2	<i>FAB 301</i>	2	<i>DRA 301</i>	2				
			<i>MAS 301</i>	2						

- Students are to wear correct school uniform in examinations.
- Students are to stay in the hall for the full duration of the examination.
- Students must arrive 15 minutes before the examination start time.
- No food or drink is allowed in the exam room except water.